

Record of decision taken under delegated powers by a council officer



Title:	Guildford E-bike Hire Scheme
Divisions Affected:	Surrey-wide
Key Decision:	Yes
Reason Key:	Over £1m
Decision taken under delegation by virtue of:	Approval of the Annual Procurement Forward Plan was given in December 2022. Approved by Cabinet under the Surrey Infrastructure Plan Phase 3 Report Cabinet 22 nd November 2022 Min ref: 186/22 Approved by Capital Programme Panel 18 th April 2023

Summary

Following a compliant Restricted Procedure in line with the requirements of The Concession Contract Regulations 2016, one contractor shall be appointed to deliver the above-named contract.

Decision made

Decision made:

It was AGREED that:

1. Approval to procure a concession contract for an E-bike Hire Scheme in Guildford was granted as part of the Annual Procurement Forward Plan by Cabinet in December 2022 – Authority was delegated to the Executive Director of Environment, Infrastructure and Growth.

Reasons for Decision:

The award of the contract will allow the Council to promote sustainable transport, reduce car usage and congestion and aid clean air corridors.

The procurement route followed is compliant with The Concession Contract Regulations 2016.

Decision taken by:	Katie Stewart (Executive Director of Environment, Infrastructure and Growth)
Decision taken on:	8 th March 2024
To be implemented on:	18 th March 2024

Alternative options considered

None.

Summary of any financial implications

The award of contract will be to:

Beryl at a cost of £1,045,664 to SCC.

This contract is forecast to generate the following income generation for Surrey County Council:

Year 1 £28,000

Year 2 £37,000

Year 3 £45,000

Declarations of conflicts of interest

None.

Consultation/Process Followed

Consultation has taken place with Executive Director of Environment, Infrastructure and Growth; Cabinet Member for Highways, Transport and Economic Growth; Director of Infrastructure and Major Projects; SCC Legal; SCC Infrastructure and Major Projects Team; and SCC Procurement.

Background Documents

Exempt:

Procurement Report	Yes
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